

## GLOBAL OUT-OF-AREA EXPENDITURES SURVEY

### WELCOME TO THE GLOBAL OUT-OF-AREA EXPENDITURES SURVEY

This survey is conducted by the International Civil Service Commission (ICSC) and is addressed to staff of United Nations Common System organizations in the **Professional and higher categories (P-1 to D-2) and Field Service category (FS-6 and FS-7)**

The purpose of the survey is to identify countries or areas where UN Common System staff members incur expenditures outside of the country or area of their duty station, and the percentage of their annual net salaries expended in those countries. The goal is to update the list of countries and their respective weights used for the determination of the out-of-area index, one of the major components of the Post Adjustment Index. The out-of-area index is a global index common to all duty stations.

The out-of-area component is a unique feature of the post adjustment index designed to reflect the fact that a portion of the remuneration of international staff is normally spent outside the country of the duty station of assignment. Such expenditures include:

- Expenditures on items that staff import directly because of limitations of the local market or out of personal choice;
- Cost of private travel outside the country of the duty station (home leave, vacations, etc.);
- Fees for education and support of dependents living abroad;
- Costs for the maintenance of a dwelling in the home country; and
- Other financial commitments outside the country of the duty station (so-called nonconsumption commitments (NCCs)), such as mortgages, homeowner's insurance, property taxes, national insurance, savings, personal loans, life insurance and income tax, etc

The information you provide will be treated with strict confidentiality and processed by the ICSC secretariat for statistical purposes only. No individual data will be communicated to unauthorized persons.

**You are requested to complete the questionnaire as accurately as possible.**

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I. General Information

**\*indicates that the question is mandatory and must be answered to proceed**

1. Your official email address (if you have more than one official email addresses, indicate the one through which you have received the survey link) : \_\_\_\_\_

2. Organization : \_\_\_\_\_

3. Country or area (duty station) : \_\_\_\_\_

4. Category - grade / step:

Cat.  Grade  Step

5. Do you receive spouse or single parent dependent allowance?

Yes  No

6. In the past 12 months, did you incur expenditures outside the country or area of duty station?  
Please check Yes or No. If you answer NO, you are not required to continue any further.

Yes  No

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**II. Overall out-of-area expenditure and NCC**

This section collects the proportion of your net salary (net-base salary plus post adjustment) spent on out-of-area expenditures as well as on non-consumption commitments.

7. Please indicate the overall percentage of your annual net salary that you spend outside of the country or area of duty station irrespective of the country where it was spent:

% of annual net salary

8. Please indicate the percentage of your annual net salary that specifically relates to out-of-area expenditures on non-consumption commitments (mortgage, homeowner's insurance, property taxes, national insurance, savings, life insurance, income tax etc.). Kindly note that NCC is a sub-component of the overall out-of-area expenditure and therefore should not exceed the response provided in question #7.

% of annual net salary

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III. Top five out-of-area destinations

This section seeks to identify the top five countries where you incurred out-of-area expenditures and the proportion of your net salary that was spent in each of those countries. Note that the proportions should be net of any applicable reimbursement or subsidy received from the Organization.

Please list up to five countries or areas outside the country of your duty station where you incurred the highest out-of-area expenditures in the last 12 months and enter the percentage of your annual net salary spent in each country. Kindly select the country or area first followed by the proportion spent in that country or area.

**The sum of the percentages reported for the countries or areas should not exceed the overall out-of-area expenditure percentage reported in question #7**

Country or area	Percentage of net annual salary spent in country or area
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>